

2022-06-22

**REQUEST FOR PROPOSAL  
RFP 31 (2026-06)  
CONSULTING SERVICES FOR  
ROOF REPLACEMENT AND SKYLIGHT REPAIR  
ADDENDUM #2**

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This addendum shall be incorporated into, and form part of RFP 31 (2022-06) and take precedence over all requirements of the previously issued bid documents including plans. This addendum must be signed by the bidder (signing officer) in the appropriate space and must be attached to the Form for submission by the bidder. This Addendum consists of three (3) pages.

1. **Question** -Is an engineer required on staff for a firm to participate in this tender? Do you require the drawings to be stamped by an engineer?

**Answer** - An engineer is not required to be on staff, however, if engineering services are required, it is up to the proponent to obtain those necessary services. If a detail in the drawing affects any structural, mechanical, electrical or permitting requirements, then it must be stamped by the appropriate professional discipline.

2. **Question** - Is this procurement through OEMC?

**Answer** – No

3. **Question** Would you like the restaurants to remain open during construction?

**Answer** – At least one restaurant must remain open during the work. That means that one restaurant may be closed while the work is being performed but it must be complete and the restaurant re-opened before the work is started on the other restaurant. There is no time restriction on the work for the Hyena house beyond the need to have this work completed before the weather is cold so that the Hyenas can stay outside.

4. **Question** - Does Toronto Zoo have a list of approved Contractors?

**Answer** – There is no plan takers list.

5. **Question** - Is the schedule provided in the RFP correct? Is there any flexibility?

**Answer** - There is flexibility in the schedule and this can be discussed.

6. **Question** - To confirm, the skylights are for repair? Would you like our recommendations or repair vs. replace?

**Answer** - The skylights are for repair but if a proposal to replace is more cost efficient than repairing, that will be considered. The final decision will depend on cost and timing.

7. **Question** - Will the hyenas be in the house while the work is occurring?

**Answer** - The Hyenas will NOT be in the house while the work is occurring

8. **Question** - Is there a specific format for the submission?

**Answer** – As outlined in Section 5.0 and any applicable Appendix.

9. **Question** - The RFP says a minimum of 30 site visits as well as daily progress reports. Is the Zoo requesting daily site inspections for the duration of this project?

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**Answer** - Daily may not be required if no work was performed during a specific day. However, it is required that any major work performed is inspected at the end of each day that the work is performed.

10. As noted in 2.1 e), how does the roof condition assessment report fit into the deliverables schedule.

**Question** - For 2.1 e), the requirement is for a recommendation based upon a roof condition assessment.

**Answer** - A formal roof condition assessment report is NOT required.

11. **Question** - The RFP requests a roof condition assessment with report. Could this be rolled into a walkover/data collection for the specification development. Basically, Is the roof condition report mandatory?

**Answer** - A roof condition report is not mandatory

12. **Question** - Within Appendix A, should the Roof Condition Assessment and report be included with the fees for the Design and Tender of the Caribou Restaurant Roof Replacement.

**Answer** - See response to question 10

13. **Question** - Please confirm the deliverable submission date for the “Preliminary Draft Design Due for Caribou Roof replacement & skylight repair”, as the submission date is June 30<sup>th</sup>, with project award date June 27<sup>th</sup>.

**Answer** - See response to Question 17

14. **Question** - Is there an allowance for contractors to assist in test cuts of the existing roof assembly and investigation of the skylights.

**Answer** - Yes please add an allowance for test cuts

15. **Question** - What is the intended assembly for the roof replacements. Is there a target R-value?

**Answer** - We do not have an R-value target but a recommendation should be included in the recommendations

16. **Question** - Are the 30 site reviews budgeted to include any pre-start and progress meetings?

**Answer** - Yes the pre-start and progress meetings should be included. As the work progresses, the scheduling and allocation of the site reviews can be better determined and agreed to.

17. SCHEDULE OF EVENTS

Delete original 8.0 Schedule of Events and replace with Schedule of Events (REVISED)

<b>Pre-Award</b>	
Release of RFP	<b>2022-06-10</b>
Site Meeting	<b>2022-06-15</b>
Proponents' Question Deadline	<b>2022-06-17</b>
Submission Due	<b>2022-06-29</b>
Interviews, if necessary	<b>Week of 2022-07-04</b>
Notification of Award By the Toronto Zoo	<b>Week of 2022--07-04</b>
<b>Post-Award</b>	

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Preliminary Draft Design Due for Caribou Roof replacement & skylight repair	<b>2022-07-18</b>
Final Design Due for Caribou Roof replacement & skylight repair	<b>2022-07-25</b>
Tender For Caribou Roof replacement & skylight repair	<b>2022-08-02</b>
Hyena House Skylight Repair	<b>Completed before 2022-09-30</b>
Roof Replacement & Skylight Repair for Caribou Restaurant	<b>Start date - 2022-09-19</b>
Skylight Repair for Africa Restaurant	<b>Upon completion of work on Caribou Restaurant</b>

Receipt of the Addendum shall be acknowledged as part of your submission.

The Board of Management of the Toronto Zoo reserves the right to reject any or all Tenders or to accept any quotation, should it deem such action to be in its interests.

If you have any queries regarding this matter, please contact Mr. Peter Vasilopoulos, Supervisor, Purchasing & Supply, at 416-392-5916 or by email [pvasilopoulos@torontozoo.ca](mailto:pvasilopoulos@torontozoo.ca).

Yours truly,

Peter Vasilopoulos  
Supervisor, Purchasing & Supply

I/we hereby acknowledge receipt of this addendum and make allowance in my bid.

Signed (Must be Signing Officer of Firm)

Name of Firm

Date:

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END OF ADDEDNUM #2